## IT Action Item: New Workflow for Completing Medication Refills



Subject:New Workflow for Completing Medication RefillsWhen:Effective ImmediatelyWho:Providers who refill medication using e-PrescribeAction<br/>required:Choose one of the options below:<br/>Option 1: Edit the medication to remove the sig with the unfinished variables.

**From In Basket, select the RxRequest message and click Edit Rx:** This action opens the order in the Order Composer.



**Review the Patient Sig field**: The patient sig appears in the top text box and the appended SmartText appears in the larger text box below.

**Click Edit Sig and remove the text from the larger text box:** You may have to re-enter Dose/Route/Frequency information again.

Link::       Sig from         Pharmacy:       Ext: 1 tablet by mouth once daily         Product:       AMLODIPINE BESYLATE 5 MG PO TABS         Sig Method:       Sig Method:         Dese:       mg         Route:       mg         Duration:       Doses         Duration:       Doses         Dispense:       Days         Dispense:       Days/Fill         Platent Sig:       Inding:         Patient Sig:       Lake 1 tablet by mouth once daily         Hold for SBP<***       DBP<***	-
Disk:       Sig from         Pharmacy:       Edit Sig         Edit Sig       This will discard the sig displayed above.         Product       AMLODIPINE BESYLATE 5 MG PO TABS         Sig Method:       Ippecify/Dose: Ricular Multiplement Use Free Test       Taper/fitamp         Dese:       mg         Route:       mg         Prequency:       Doses       Days         Duration:       Doses       Days         Starting:       3/4/2020       Ending:         Dispense:       Days/fill:       Full (D Days)         Dispense:       Days/fill:       Full (D Days)         Obsense:       Outestime       Refil:         Dispense:       Days/fill:       Full (D Days)         Platient Sig:       Tab       Refil:         Mark long-       Hamacy requested:       Dispense: 90 Tab.         Patient Sig:       take 1 tablet by mouth once daily         Hold for SBP<***       DBP<***	
Pharmacy:       Edit Sig       This will discard the sig displayed above.         Product:       AMLODIPINE BESYLATE 5 MG PO TABS         Sig Method:       Epicolify Dosin: Routin' Finipuendation Use Free Test: Taper/Riamp Combination Dosage         Dose:       mg         Route:       mg         Prequency:       Doses         Duration:       Doses         Starting: 3/4/2020       Ending:         Starting: 3/4/2020       Ending:         Quantity:       90         Quantity:       90         Quantity:       90         Patient Sig       take 1 tablet by mouth once daily         Hold for SBP<***	
Product:       AMLODIPINE BESYLATE 5 MG PO TABS         Sig Method:       Inpocing Dose:         Dose:       mg         Route:       mg         Prequency:       Duration:         Dispense:       Days/Rill:         Days/Rill:       Full Doses         Days/Rill:       Full Doses         Days/Rill:       Full Doses         Dispense:       Days/Rill:         Dispense:       Dispense:         Patient Sig:       take 1 tablet by mouth once daily         Hold for SBP<	
Sig Method:       Impacify Dosie: Risking Twiqueenty:       Use Free Test       Taper/Ramp       Combination Dosage         Dose:       mg         Route:       mg         Prequency:       Dose:       Dose:         Duration:       Dose:       Dose:       Brding:         Dispense:       Days/Fill:       Full (D Days)       3D Days       9D Days         Quantity:       90       Tab       Refil:       1         Total Supply:       Unable to calculate       Dispense:       9D Tab       Refil:       1         Pharmacy requested:       Dispense:       90 Tab       Refil: Not specified       AMLODIPINE BESYLATE (CALCIUM CHANNEL BLOCKERS)         Patient Sig:       take 1 tablet by mouth once daily       Hold for SBP<*** DBP<***	
Dose:       mg         Route:       Frequency:         Duration:       Dose:         Dispense:       Days/Fill:         Dispense:       Days/Fill:         Quantity:       90         Total Supply:       Unable to calculate         Dispense:       Dispense: 90 Tab         Refil:       1         Mark long:       AMLODIPINE BESYLATE (CALCIUM CHANNEL BLOCKERS)         Patient Sig:       take 1 tablet by mouth once daily         Hold for SBP<***	
Route:       Frequency:         Duration:       Dose:         Dispense:       Days/Fill:         Dispense:       Days/Fill:         Quantity:       90         Total Supply:       Unable to calculate         Dispense:       Dispense:         Pharmacy requested:       Dispense: 90 Tab.         Refil:       1         Patient Sig:       table to salculate (CALCIUM CHANNEL BLOCKERS)         Hold for SBP<***	
Frequency:       Doses       Doses       Days         Duration:       Doses       Days       Ending:       Dispense         Dispense:       Days/Fill:       Full (0 Days)       30 Days       90 Days         Quantity:       90       Tab       Refill:       1         Total Supply:       Unable to calculate       Dispense As Written         Pharmacy requested:       Dispense: 90 Tab.       Refill: Not specified         Mark long:       AMLODIPINE BESYLATE (CALCIUM CHANNEL BLOCKERS)         term:       Table to ymouth once daily         Patient Sig:       take 1 tablet by mouth once daily         Hold for SBP< ***	
Duration:     Doses     Doses     Doses       Dispense:     Days/Filt:     Full (D Days)     30 Days     90 Days       Quantity:     90     Tab     Refil:     1       Total Supply:     Unable to calculate     Dispense As Written       Pharmacy requested:     Dispense: 90 Tab.     Refil: Not specified       Mark long:     AMLODIPINE BESYLATE (CALCIUM CHANNEL BLOCKERS)       term:     Patient Sig:       Patient Sig:     tablet by mouth once daily	
Dispense:       Starting:       Dispense:       Starting:       Dispense:       Starting:       Dispense:       Starting:       Dispense:       Starting:       Dispense:       Starting:	
Dispense: Days/Fill: Full (D.Days) 30 Days 00 Days Quantity: 00 Tab Refill 1 Total Supply: Unable to calculate Dispense As Written Pharmacy requested: Dispense: 90 Tab, Refill: Not specified Mark long- term: Patient Sig: take 1 tablet by mouth once daily Hold for SBP< *** DBP< ***	
Quantity:     90     Tab     Refil:       Total Supply:     Unable to calculate       Dispense As Written       Pharmacy requested:     Dispense: 90 Tab, Refil: Not specified       Pharmacy requested:     Dispense: 90 Tab, Refil: Not specified       Pharmacy requested:     Dispense: 90 Tab, Refil: Not specified       Patient Sig:     take 1 tablet by mouth once daily       Hold for SBP<***	
Mark long- term: Patient Sig: take 1 tablet by mouth once daily Hold for SBP< *** DBP< ***	
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term: Patient Sig: take 1 tablet by mouth once daily Hold for SBP< *** DBP< ***	
Patient Sig: Hold for SBP< *** DBP< ***	
Hold for SBP< *** DBP< ***	
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es (saved in patient chart) Recipients	1
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**Option 2:** Refuse the refill and e-prescribe a new order.

For urgent issues, questions of assistance, contact: IT Service Desk at x3333 or 848-237-3333.